

Meeting Minutes

Forest Grove Parent Advisory Committee Meeting
May 9, 2023

Present: Kurt Gurney (Principal), Janet Ambrosio (Chair), Meagan Carver (Vice Chair), Heide Baer (Treasurer), Leanne Sawatzky (Secretary), Nicole Gladish (member at large), plus parents

Green highlight = Action items

Meeting called to order: 7:00PM

1. Welcome & Introductions

- a. This is our Annual General Meeting. Nominations for PAC Exec team for the upcoming year. Nominations received: Amanda Kurowski (member at large), Heide Baer (treasurer), Meagan Carver (vice chair), Cassidy Boulton (secretary)
- b. Minutes from last meeting posted on the website.

2. Minutes (available on PAC website; approved by previous meeting attendees)

- Meeting minutes will be sent in draft form to attendees

3. Principal report - Kurt Gurney

- See attached report
- TVs - started getting mounted today (behind schedule but good that it's happened) - lots of thanks to PAC for fundraising for them

4. Executive Report - Janet Ambrosio

- Winner for Burnaby Mountain Alumni scholarship \$500 for student that previously attended FG. This year they have chosen someone to be announced at the event.
- Next PAC meeting June 13

5. Treasurer's Report

- See attached report
- Transactions from First Aid courses show net gain (all accounted for)
- Lots more spent on Teacher Wish list this month
- Learning support went a bit over
- Discussion about purchase of additional lice supplies being needed
- Discussion: district is now providing non-perishable supplies free of charge for emergency preparedness
- Approve report: motion to approve - Meagan, Seconded - Nicole

Motion to approve treasurer's report.

- Moved by Meagan. Seconded by Nicole. Passed.

6. Committees

a. Hot Lunch - Meagan Carver

- There was a website error that the website didn't have orders and lunch orders didn't go through for some months. For families that have ordered for the year, please go and check because it doesn't look like this month of orders went through. You will always get an email reminder the day before.
- New lunch model in September with the same vendor (C'est Mon Cafe) currently doing Monday through Thursday. There has not been a lot of interest but the vendor donates a lot back to the school. Vendor is taking feedback and making changes according to feedback.
- Friday lunches - plan to keep as a 'special' lunch day, potentially with a rotation of vendors (TBD). Help is needed to make this happen. Volunteers will be needed next year if we want to make it happen.

b. DPAC report

- Heide at DPAC meeting - notes she took from the meeting are added as addendum

c. Health and Safety

i. Parking/drop off - (new committee lead needed)

ii. Lice detection - (new committee lead needed)

- No update, Heide will contact Selina to see if more kits needed

d. Seed to Table Program - Barb

- No update

e. Emergency Preparedness - Erika Hospina (new committee lead needed) -note that Erika is happy to support and answer questions from the person that takes over the lead)

- Kurt Gurney will be asking for help to load up the bin. Please be ready to volunteer to help!

f. Grade 7 Grad- Kim Yuen

- Kurt helped parents and teachers prepare for the upcoming ceremony. Lots of events are coming up this month for graduating students.
- Last fundraiser: bake sale planned in the community
- Year books will arrive after school ends

g. So Fun

i. Movie night/s - (Kim)

- Kim picked from a list of movies available, "Sing 2" is the most popular item. It will go up on Munchalunch. May 26 will be the planned date. Hoping to have pizza sales there.

Sports day - freezies \$75 budget - passed, concession (Kim will organize)

h. Non-Event fundraising -

- No update

i. Grants & Project Funding:

- Update already given by Kurt regarding TVs (principal's report)

j. Teacher Appreciation - Lead needed for next year)

- Alex and Kurt have plans in place

k. Website/social media - Kim Yuen

- No updates

l. Mandarin Program - Kurt Gurney

- Gr 7 assessment at end of May

m. Black History month & TR - Meagan, Nicole, Leanne & Ester

- No updates
- Black history month bulletin board can be taken down
- Will plan to do a bulletin board for National Indigenous Peoples Day (interested parents can reach out to PAC email: forestgrovepac@gmail.com)

n. Parent Education evening - Nicole Gladish

- No updates

7. Nominations

The meeting returned to the nomination and members voted in the following persons:

- Chair: Vacant
- Vice Chair: Meagan Carver
- Treasurer: Heide Baer
- Secretary: Cassidy Boulton
- Member at Large: Amanda Kurowski

Chair role is still vacant and needs to be filled. For anyone interested, please note that Janet is available to help the new person in this role.

8. New business

- none

9. Adjourn

- Meeting adjourned at 8:15pm

PRINCIPAL'S REPORT– MAY 2023

Recent Events:

1. Intermediate Concert on Wednesday, April 19th
 - a. It was great to see everyone out for the intermediate concert and things seemed to go well. HUGE thanks to Ms. Veikle for all her work coordinating it all.
2. Planning for next year
 - a. An email went out to all families allowing for input on student needs and providing the school with information when considering class placements for next year.
3. Literacy Week (April 25th – May 3rd)
 - a. Special events happened each day, culminating in a guest readers day with the mayor, our MLA, our Assistant Super, the RCMP, Ms. Lo, and even the Vancouver Bandits Bball team and then our Scholastic Book Fair on May 3rd to coincide with Student-Led Conferences
4. Student-Led Conferences (May 3rd)
 - a. Huge thanks for all the parents that were able to attend and be there for their kiddos to show off.
5. All-Day Track Meet (May 5th)
 - a. Despite Mother Nature not cooperating, our kiddos did a great job with our grade 5 girls even winning the North Zone relay this year. Go Falcons!

Upcoming Events:

1. 7 New TV's are currently being installed making 13 classrooms with TV's by the end of the year
 - a. We are currently a pilot for the district regarding to TV's in schools
2. Ms. Yip has gone on her Mat Leave
3. Speaking of others leaving at the end of the year:
 - a. Mr. Nussbaumer moving to Gilmore Elementary

- b. Mr. Gurney moving to Nelson Elementary
4. Upcoming Events:
- a. Panorama & Grade 7 Photos on Tuesday, May 16th
 - b. School Team Visit on Friday, May 19th
 - c. Band and Choir Assembly on Tuesday, June 6th @ 2:00 pm
 - d. Gr. 7 Camp is June 12th – 14th
 - e. Sports Day will be Friday, June 16th (families would be great to have you join us...we need all the muscle we can get for tug-o-war)
 - f. Intermediates heading to Watermania on Monday, June 19th all day
 - g. Community Lunch on Wednesday, June 21st which also is National Indigenous Day in Canada
 - h. Gr. 7 Lion for a Day visit to Burnaby Mountain
 - i. Gr. 7 Leaving Celebration on Wed., June 28th
 - i. Last Day Leaving Assembly on Thursday, June 29th